

# DUKE ENERGY SUBDIVISION CHECKLIST SINGLE-FAMILY/MULTI-FAMILY



Date \_\_\_\_\_

Project Name \_\_\_\_\_ Project # \_\_\_\_\_

Customer Contact Name \_\_\_\_\_ Phone # \_\_\_\_\_

Cell # \_\_\_\_\_

Duke Energy Engineer \_\_\_\_\_ Phone # \_\_\_\_\_

Cell # \_\_\_\_\_

***Duke Energy desires to deliver you exceptional service but we need your help. The purpose of this CHECKLIST is to document your needs and provide you with a list of items that are necessary to be completed before we can begin the design and installation of electrical facilities.***

### **Before Duke Energy can begin design work, the following items are needed:**

- Final subdivision plat with 2 survey control points or digitized in real world grid coordinates. Indicate coordinate system that is used. If applicable, development plat must clearly indicate phase one and all future phases.
- Anticipated square foot range of homes to be constructed by floor, gas or all electric, and building setback on lots?
- For apartments, the location and number of meters at each service location, square foot range of units, gas or all electric?
- Lighting requirements – type and style to be provided by Duke Energy – city street lights, private lights, or a combination?
- Any three phase electrical needs?
- Any electrical needs to remote locations (i.e., signs, pumps, compactors, etc.)?
- Any temporary service needs prior to completion of permanent electrical service facilities (i.e., construction trailer)?
- Date grading to begin?
- Date water and/or sewer to be completed?
- Date pavement to be installed?

### **Before Duke Energy can begin construction on your project, we need the following items to be completed. This is critical to meeting your Requested Completion Date.**

- For mutual benefit, the Developer has agreed to install conduit for any road crossings according to Duke Energy specifications.
- Customer owned underground facilities are marked (i.e., water mains and taps, sewer mains and laterals, septic fields, septic repair fields, etc.). Acceptable markings include paint, stakes, flags, marking on curb in conjunction with visible water box or sewer post.
- Property corner stakes and/or paint on the curb are installed with stakes indicating lot numbers and property line location.
- The route of planned underground electric facilities must be within 6 inches of final grade.
- The route of planned underground electric facilities (15 feet wide for equipment) is level and free of surface obstructions, such as dirt piles, brush, building materials, etc.
- Signed Right of Way Agreement.

\_\_\_\_\_ Requested Duke Construction Start Date (begin installing cable)

\_\_\_\_\_ Requested Duke Completion Date (electrical service available)

**Important:** Please notify me of any changes to development design or construction schedules as soon as possible.

*\*Note: Duke Energy will make every effort to meet the requested completion date provided the needs indicated above are completed as requested. However, delays may occur due to any changes to the above items once established, weather, and other items beyond Duke's control.*

Date Completed Form received by Duke Energy Engineering \_\_\_\_\_